

To All Members Of The

MECHANICAL ENGINEERING TECHNICAL DIVISION, IEM

34th ANNUAL GENERAL MEETING

Notice is hereby given that the 34th Annual General Meeting of the Mechanical Engineering Technical Division, IEM will be held on **19th October 2019 (Saturday)** at 11.00 a.m., at the Malakoff Auditorium, Ground Floor, Wisma IEM, Petaling Jaya, Selangor

AGENDA

1. Opening Address by the Chairman of Session 2018/2019.
2. Confirmation of Minutes of the 33rd Annual General Meeting held on 24th November 2018.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2018/2019.
5. To receive and adopt the Financial Statement for the year ended 31st December 2018.
6. Election of the New Office Bearers for the Session 2019/2020.
7. Address by the Chairman for Session 2019/2020
8. Any Other Business.

BEM Approved CPD Hour: 2
Ref. No.: IEM19/HQ/436/AGM

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Syed Neguib bin Syed Mohamed
Chairman 2018/2019
Mechanical Engineering Technical Division

(Note: The AGM would be held in conjunction with a talk at 9.00 a.m. at Wisma IEM, PJ)

CPD HOURS CONFIRMATION

Name of Member: M'ship No:

Signature: Date: